

SECOND NOTICE OF ANNUAL MEETING
WESTBURY F CONDOMINIUM ASSOCIATION, INC.

To All Owners and Directors:

NOTICE is hereby given that there will be an ANNUAL MEETING of Unit Owners of the Association.

DATE: **JANUARY 27, 2025**
TIME: **1:00 PM**
PLACE: **CLUBHOUSE ROOM GP-E and ZOOM (instructions attached)**

AGENDA

1. CALL MEETING TO ORDER
2. ESTABLISH A QUORUM OF MEMBERSHIP (IN PERSON AND BY PROXY)
3. APPROVAL OF PRIOR YEAR ANNUAL MEETING MINUTES
4. ELECTION/APPOINTMENT OF WESTBURY F DIRECTORS
5. TREASURER'S REPORT
6. SUCH OTHER MATTERS AS MAY COME BEFORE THE MEETING
7. MOTION TO ADJOURN THE MEETING

Also, attached is a LIMITED PROXY FORM, which is for quorum purposes. If you do NOT expect to attend, please be sure to complete the Proxy and designate a friend or neighbor to act on your behalf, returning the completed Proxy to a Director of the Association or East Coast Maintenance & Management. The Proxy will be tallied at the meeting along with the members in attendance.

NOTICE IS FURTHER GIVEN that this second annual meeting notice was mailed out 14 days in advance of the meeting with the names of owners who timely submitted their intent to run forms.

Immediately following the above-mentioned 2025 Annual Meeting, there will be an **Organizational Meeting of the Board of Directors**. At this meeting, the 2025 Board of Directors do not have titles. This meeting's purpose is for the newly seated/elected directors to nominate a fellow director to serve as President, Vice President, Treasurer, Secretary, and non-officer Director position. A motion to nominate the director is seconded and this director must accept the position. After placement is established, the meeting may be adjourned. Names and Titles must then be registered on the State of Florida Annual Report.

WESTBURY F CONDOMINIUM ASSOCIATION, INC

Jerome Spinner, President
James Quintano, Manager

Dated: January 10, 2025